

# **Bylaws of the Marshall University Chapter of the International Tuba-Euphonium Association (MU ITEA)**

## **Article I- Purpose**

Let us be known as the Marshall University Chapter of the International Tuba-Euphonium Association located at Huntington, WV. The purpose of this organization shall be to maintain a liaison among those who take a significant interest in the instruments of the tuba and euphonium family- their development, literature, pedagogy, and performance, and to encourage social and professional communication between tuba and euphonium players in the area.

## **Article II- Officers**

Officer and Committee Chair Elections shall be held annually at the first meeting of the Fall Semester. The duties of the officers are as follows:

- **President/Treasurer**- The president is the chief executive officer and is responsible for coordinating all activities of the chapter. The president shall serve as the presiding officer at all business meetings. He or she will also be in charge of all chapter properties. In addition, he or she shall assist the Faculty Advisor in all financial matters.
- **VP/ Secretary**- The VP/Secretary shall act as the president in lieu of their absence. He or she will record minutes for all business meetings. In addition, he or she will coordinate all public relations, social activities, maintain the chapter roster, and maintain the chapter's registration at Marshall University. The Vice President will be in charge of notifying the membership of upcoming meetings.
- **Fundraising Chair**- The Fundraising Chair is responsible for coordinating all fundraising activities for the chapter. He or she will work under the director of the officers and Faculty Advisor. In the event that the chapter membership is unable to nominate a Fundraising Chair their duties will be delegated to the Vice President.
- **Faculty Advisor**- The Faculty Advisor shall coordinate the artistic endeavors of the chapter and serve in an advisory capacity to the membership. The Faculty Advisor will be in charge of all financial matters.

## **Article III- Membership**

Those who wish to present themselves as candidates for membership in the chapter shall be sponsored by a member of the chapter, and their candidacy shall be reviewed and decided by the entire chapter. All members must be members in good standing of the International Tuba-Euphonium Association.

## **Article IV- Meetings**

Formal business meetings will occur on a minimum of an annual basis. Additional meetings to discuss upcoming events will be called as necessary by the officers and Faculty Advisor. Communication of chapter events will occur via e-mail, and at Tubonium rehearsals.

## **Article V- Amendments**

At a minimum of an annual basis, the President will appoint a committee to review and if necessary alter these bylaws. Following that activity the committee is charged with educating the chapter on the bylaws, and if necessary proposing changes to them. All changes to this document will be done with a  $\frac{3}{4}$  vote of the chapter.

## **Article VI- Marshall Non-Discrimination in Membership Policy**

Every student organization recognized by Marshall University is expected to be free to select its membership upon the basis of individual merit without regard to race, gender, color, ethnic origin, religious affiliation, age, physical or psychological handicap, or sexual orientation. This policy applies to all student organization recognized by Marshall University with the exception of those organization specifically exempted by virtue of Sec. 804 (b) of the Higher Education Act. Marshall University reserves the right to consider withdrawal of recognition to any organization found, in due process, to be in violation of said policy.